



Absentee Shawnee Tribe COVID-19 Education Aid Program Program Guidelines

In Response to the COVID-19 pandemic and public health emergency, the Executive Committee of the Absentee Shawnee Tribe has established the COVID-19 Education Aid Program. This service will assist tribal member students directly impacted by the changing methods in which educational facilities are highly impacted on how they will deliver education.

The **COVID-19 Education Aid Program** is intended to provide assistance for tribal member students during the pandemic. Social distance learning is becoming a matter of great importance in keeping our students safe from spreading the virus. Therefore, technology has become a great learning tool for students and teachers safety through COVID -19.

The **COVID-19 Education Aid Program** will provide gift cards of (\$500.00) for tribal member students between Pre-k through College. The funds will go towards helping our tribal students in response to the COVID-19 pandemic and public health emergency effect on our educational facilities. The gift card must be used for purchasing necessary educational items in regards to virtual learning or school supplies.

Education Aid Program Eligibility:

- Must be an enrolled member of the Absentee Shawnee Tribe of Oklahoma on or before **June 1st, 2020**
- Must be an enrolled student Pre-k through College
- Must complete the COVID-19 Education Aid Program application for the tribal member student.
- Must have a copy of student's class schedule (or documentation stating the member is a student of said school).
- Must have a copy of student's current CDIB card (attached to application).
- All applications **MUST BE SUBMITTED ON OR BEFORE WEDNESDAY, SEPTEMBER 30th, 2020.**
- **FUNDS MUST BE USED BY THURSDAY, DECEMBER 31st, 2020 BEFORE 11:59 P.M.**

Card Distribution Drive-Thru Event 3:

Absentee Shawnee Tribal Complex
In front of Finance Building
2025 S. Gordon Cooper Dr.
Shawnee, OK 74801
Saturday, September 19th, 2020
9:00 a.m. – 1:00 p.m.

If you are unable to participate in the distribution events, you may email educationaid@astribe.com to schedule a pick-up appointment (after September 1st) or opt to have your card mailed.

**** MANDATORY REQUIREMENT: Once purchases have been made with the gift card, all receipts must be received by AST Finance Department by December 30th, 2020 ****

ADDITIONAL NOTES

- College students applying for the COVID-19 Aid Program must be enrolled in no less than **6 credit hours** per semester. Technical school students applying for COVID-19 Aid Program must be enrolled into a program **full-time**.
- Online learning institutions will need a class schedule of no less than **6 credit hours** per semester or a school verification letter with school seal/stamp.
- Homeschool students, applying for the COVID-19 Aid Program will need to provide a copy of a letter from the principal of the school district where the child resides. We also understand some homeschools have parents sign a form which releases them from the responsibility of educating the student, this form would be acceptable for verifying enrollment.



Absentee Shawnee Tribe
COVID-19 Educational Aid Program

I understand that the gift card which has been provided by the Absentee Shawnee Tribe's COVID-19 Educational Aid Program, is to assist in the purchasing of educational necessities, which have been directly affected due to the COVID-19 pandemic.

I understand that I am personally responsible for any damage to or loss of the gift card and for the equipment that I purchase with the gift card. **AFTER MAKING MY PURCHASE(S), A RECEIPT WILL NEED TO BE TURNED IN TO THE FINANCE OFFICE** located at the AST Complex.

I also understand that the Absentee Shawnee Tribe will not provide any IT services, technical assistance or maintenance of any fashion. The care and upkeep of my purchase(s) will be the responsibility of the tribal member student or parent/guardian receiving the services.

By signing below, I agree to all of the above listed and adhere to any and all Tribal, Federal, State, and educational laws/policy(s) in regards to accepting the gift card terms.

Parent or Guardian Signature (if under 18 years old)

Date: _____

Student Signature

Date: _____



Absentee Shawnee Tribe of Oklahoma
COVID-19 Education Aid Program
Application

APPLICANT INFORMATION

CDIB # _____

Childs Name: _____
Last First Middle

School: _____ Grade: _____

PARENT/GUARDIAN INFORMATION

NAME: _____
Last First Middle

ADDRESS: _____
Street, PO Box, RR City State Zip

PHONE: (____) _____ WORK: (____) _____

I make this application for **COVID-19 Education Aid Program** true and hereby request that the school verify enrollment and/or attendance.

Parent/Guardian Signature

Date

-
- **Is a computer or laptop needed in the home for school/college?** YES NO
 - **Will internet service be needed in the home for school/college?** YES NO
 - **Do you have a Hot Spot for internet service?** YES NO
 - **Do you have a printer in the home for school/college?** YES NO
 - **Is printer paper or ink needed for school/college?** YES NO

ALL APPLICANTS MUST PROVIDE A COPY OF THE RECEIPT(S) TO THE FINANCE DEPARTMENT AFTER PURCHASE.